YOUR BUSINESS NAME

INVOICE

Address: _____

Phone: _____

Email: _____

License #: _____

Invoice #: _____

Date: _____

Due date: _____

BILL TO

JOB ADDRESS

Job: Two-story home, inside and out

DESCRIPTION	QTY	UNIT	UNIT PRICE	AMOUNT
Exterior windows Standard double-hung, per window	24	ea	$8.00	$192.00
Interior windows Per window	24	ea	$6.00	$144.00
Screen cleaning Remove, wash and reinstall	24	ea	$3.00	$72.00
Track and sill detail Vacuum and wipe	24	ea	$2.00	$48.00
Second-story access Ladder work above first floor	10	ea	$4.00	$40.00
Hard-water stain removal Per pane, treated	4	pane	$15.00	$60.00

Subtotal	$556.00
Sales tax	
Discount	
Payments received	
BALANCE DUE	

Example prices are illustrative. Replace them with your own.

TERMS

- Scratched or damaged glass is noted before cleaning; existing damage is not our responsibility.
- Hard-water treatment improves but may not fully remove etched glass.
- Payment is due by the due date above. Please include the invoice number with your payment.
- Late payments may be charged a fee as allowed by law.

Thank you for your business.