YOUR BUSINESS NAME

INVOICE

Address: _____

Phone: _____

Email: _____

License #: _____

Invoice #: _____

Date: _____

Due date: _____

BILL TO

JOB ADDRESS

Job: Hot-water extraction, 4 rooms and stairs

DESCRIPTION	QTY	UNIT	UNIT PRICE	AMOUNT
Carpet cleaning Hot-water extraction, per room up to 250 sq ft	4	room	$55.00	$220.00
Stairs Per step	14	step	$4.00	$56.00
Pre-treatment, heavy traffic Lanes and entry areas	1	job	$45.00	$45.00
Pet odor treatment Enzyme treatment, spots	3	spot	$25.00	$75.00
Carpet protector Applied after cleaning	900	sq ft	$0.20	$180.00
Sofa cleaning Three-seat, fabric-tested	1	ea	$120.00	$120.00

Subtotal	$696.00
Sales tax	
Discount	
Payments received	
BALANCE DUE	

Example prices are illustrative. Replace them with your own.

TERMS

- Permanent stains, dye loss and wear patterns may not come out; we tell you before treating.
- Allow 6-12 hours of drying time; ventilation shortens it.
- Payment is due by the due date above. Please include the invoice number with your payment.
- Late payments may be charged a fee as allowed by law.

Thank you for your business.